

**DRAFT MINUTES
SPECIAL MEETING
BROOKFIELD ECONOMIC DEVELOPMENT COMMISSION
MONDAY, MARCH 30, 2015 6:30 PM – Room 133**

1. Convene Meeting: H. Kurfehs began the meeting at 6:35 PM.

Present: Chair Hal Kurfehs; Commissioner Nancy Tolmoff; Secretary Dave Matte; Commissioner Jim Fisher

Absent: Vice Chair Greg Dembowski

Also Present: Recording Secretary E. Cole Prescott

2. Approval of Meeting Minutes (02/17/15): The Commissioners reviewed who had been present at the February meeting to review the minutes. **Commissioner Tolmoff made a motion to accept the minutes. Chair Kurfehs seconded the motion, and it carried with Chair Kurfehs, Secretary Matte, and Commissioner Tolmoff voting.**

3. Discussion of Strategy/Metrics Creation/Chamber of Commerce Article: Chair Kurfehs stated that he and Vice Chair Dembowski had attended the Planning Commission meeting on March 19th regarding the proposed Plan of Conservation and Development. Chair Kurfehs explained that this Commission's (EDC) presented revised wording on the action plan. Chair Kurfehs stated that he had sent the article which he had drafted for The Brookfield Chamber of Commerce quarterly magazine. Chair Kurfehs stated that there are many people who are discussing the Four Corners, and there is no outlet for which people may go to have their questions answered. Chair Kurfehs stated that people need to be brought up to date regarding what is going on in the Four Corners area. The Commission briefly discussed transit-oriented development relevant to eminent domain. Chair Kurfehs stated that Danbury has a more viable example of current and anticipated market activity. Commissioner Tolmoff mentioned that something like what's happening in this Town could add a very positive aspect to help residents. Chair Kurfehs mentioned that this Commission is volunteer-based, and Danbury has paid positions. Chair Kurfehs stated that it would be a nice first step to create a sheet of what is happening in Town and what could be happening in the future. Secretary Matte mentioned other businesses in Town which hopefully will now be a nexus of economic activity for the Four Corners area. Commissioner Tolmoff asked how the information could be distributed to the public. H. Kurfehs stated that there was an article in *The Patch* about Brookfield High School being one of the best high schools in the State. He mentioned the possibility of posting this article to the website. Commissioner Tolmoff stated that she would like to help with getting the information to the right places, and mentioned that there should be a way for the facts to be checked with different departments. Chair Kurfehs also mentioned that the Commission is not aware of all of the industrial businesses in Town. Commissioner Fisher asked about new stories and reports for the website, and asked about contacting or working with *The Patch*. E. Cole Prescott offered to post any information to the website, and offered help with adding information. Commissioner Fisher asked if there could be help from other departments throughout the Town offices. Chair Kurfehs mentioned that the EDC's budget proposal included a request for some part-time help.

Commissioner Tolmoff made a motion to adjourn the meeting at 6:55 PM. Chair Kurfels seconded the motion, and it carried unanimously.

At this time, Mr. Nelson Merchan of the Small Business Development Centers began his presentation.

- 4. Update on Website Functioning & Newsletter Contact List**
- 5. 7:00 PM: Special Workshop Presentation – Nelson Merchan**
- 6. Other Discussion**
- 7. Adjourn: *Please see above motion, after agenda item 3.***